

**SWIMMING TARANAKI INC. BOARD MEETING
TUESDAY 13 February 2018 @ 7.30PM, STRATFORD**

MINUTES

PRESENT: - Cynthia Zehnder, Rowan Williams, Murray How, Tania Stockman, Maree Collins.

APOLOGIES: - Chris Drummond and Alison Gadsby.

CONFLICTS OF INTEREST REGISTER: None

STRATEGIC PLAN

Policies G1 & F10 to be reviewed as agreed in January's meeting.

F10 – The Flannagan Cup committee are meeting this week for debrief, Rowan suggests committee review and suggest changes as they see fit for presentation at next board meeting. It was noted by those in attendance of FC that the gaps between lifeguards appeared to be quite big, to review this.

G1 – Waikato's policy to be circulated and altered to suit TS as all agreed this was more modern and up to date. Changes to this policy to be reviewed at next meeting.

CONFIRMATION OF PREVIOUS MINUTES – Board Minutes of 16 January 2018.

The minutes of 16 January 2018 were read and accepted. Rowan/Cynthia CARRIED

MATTERS ARISING –

Agreed to keep administrators reimbursement for phone/internet instead of purchasing a new phone. Anti-virus software updated, Tania to be reimbursed for costs.
e Cynthia/Maree CARRIED

FINANCIAL REPORT

Move that the financial report for December 2017 be taken as read and approved and that the accounts from the financial report be approved for payment (carried through from January's meeting as bank statement not available)

February report viewed and all in agreeance to pass for payment accounts. Maree to change TSB postal details to 14 Rata Street, New Plymouth.

Rowan/Maree CARRIED

RECORDER'S REPORT

45 swimmers attending Junior Festival February 2018.

REGISTRAR'S REPORT - None

TECHNICAL REPORT

The board are in receipt of Robbie Low report as attached.

The board felt some good points were made in this report and agreed to investigate Rural Sports Travel Fund for petrol vouchers as an incentive and acknowledgement to those volunteers who assist at meets. Taranaki Swimming encourage all clubs to adapt a similar practice as without these volunteers, meets just would not happen.

Rowan/Maree CARRIED

RECORD OFFICER'S REPORT

New records were accepted and ratified – as attached.

Murray/Rowan

CARRIED

TARANAKI EVENTS

TR Club Relays – Entries close tomorrow evening (15/02) – thanks to Hawera for sending in their entries, a reminder email to be sent to all clubs. Rowan to send out e-mail requested Technical Officers. Diane Cooper has agreed to record on the day – thanks to Diane.

ST Awards – All to keep thinking of a guest speaker, some ideas were put forward, Guy Honnor (Sport Taranaki), Steve Johns (SNZ).

NATIONAL EVENTS

DIV II

Consent forms just about all returned, final details being organised.

GENERAL BUSINESS

- Storage for Taranaki Swimming records, currently being stored at Tania’s mothers house – ongoing.
- The Wheelhouse Courses: (courses marked in red, Tania is attending)

An Introduction to Governance	Opunake	15/02	5.15-7.30pm
An Introduction to Marketing	NP	28/02	5.15-7.30pm
	Hawera	07/03	5.15-7.30pm
	Stratford	08/03	5.15-7.30pm
An Introduction to Finance	NP	20/03	5.15-7.30pm
	Stratford	22/03	5.15-7.30pm
	Hawera	27/03	5.15-7.30pm
Volunteer Rights & Responsibilities	Urenui	20/02	10.30-12.30pm
	NP	27/03	10.30-12.30pm
	Stratford	10/04	10.30-12.30pm
Disclosure of Information	Inglewood	01/05	10.30-12.30pm
Governance for Sustainable Voluntary and Community Organisations	NP	28/03	9-4.30pm

CLUB REPORTS - None received.

Meeting Closed: 10.05pm

Next meeting: 13 March 2018, 7.30pm, Stratford Clubrooms

Signed as a true and correct record Chairperson

Dated:.....